



## Financial Assistance Fund Information

We are pleased to offer financial assistance to families in need of support. **Please read the following information before completing an application for financial assistance.**

### Who can apply for financial assistance at The Hundred Acre School at Heritage Museums & Gardens (HMG)?

- Any family who believes that they need financial assistance for their child to attend the school year program is welcome to apply.
- Applications are reviewed on a rolling basis.
  - Please note: Applications for the upcoming school year are collected until March. Typically, the first awards are made in April.
  - After March, please allow 4-6 weeks for processing.
- Only completed applications with all attachments will be reviewed. We consider each family's income and size, as well as extenuating circumstances so please be specific.
- We do not award full tuition; families receiving assistance typically provide at least 65%.
- All financial assistance is awarded after review and approval by a financial assistance fund committee.

### Is financial assistance guaranteed?

- No, Heritage does not guarantee that all applications will receive financial assistance.
  - If a family has received assistance before, we cannot guarantee support at the same level each year.
- Since we review applications on a rolling basis, we urge you to apply for financial assistance as soon as possible after receiving a school admission acceptance.
- Heritage has a maximum assistance amount to be awarded each school year.
  - If funding is wholly used, we will keep your application on file to be reconsidered if funding becomes available.

### Where does Heritage get the funds to award financial assistance?

- The funding for financial assistance is provided by generous donors and grants.

### How do I apply for financial assistance?

- We urge families to get applications to the school by March 31 as the first review is often in early April.
- We request that you submit the application and documentation as one completed packet.
- Send it to the School Director, Melissa Russell
  - Option 1: Mail it to us: The Hundred Acre School, Attn: Melissa Russell, 67 Grove Street, Sandwich, MA 02563
  - Option 2: Drop it off at the school (not the museum) during school hours.



## Financial Assistance Application

Financial assistance applications are considered for students that have applied and paid the application fee for The Hundred Acre School's school year program (PreK, K, 1<sup>st</sup>, 2<sup>nd</sup>).

Student #1 Name: \_\_\_\_\_ Grade: PreK    K    1<sup>st</sup>    2<sup>nd</sup>

Student #2 Name: \_\_\_\_\_ Grade: PreK    K    1<sup>st</sup>    2<sup>nd</sup>

Student #3 Name: \_\_\_\_\_ Grade: PreK    K    1<sup>st</sup>    2<sup>nd</sup>

Parent/Guardian(s) Names: \_\_\_\_\_

School Enrollment History:     First Time                       Returning Family (student or sibling)

Financial Assistance History:     First Time                       Renewal Family (previous student or sibling)

### Step 1: Family/Household Income

What was your family/household's gross income for the most recent complete calendar year?

\$ \_\_\_\_\_

*(Include any income from wages, salary, tips, interest & dividends, unemployment compensation, Social Security benefits, etc. – usually the amount reported in the Income section of a federal tax return.)*

How many family members are fully supported by this income? \_\_\_\_\_

### Step 2: Family/Household Contribution & Financial Aid Request

Tuition posted as a two-week dollar amount because it is billed biweekly so please record your request as the two-week total:

Tuition: \$ \_\_\_\_\_/biweekly

After School: \$ \_\_\_\_\_/biweekly

TOTAL: \$ \_\_\_\_\_/biweekly

*You must include a dollar amount for your family contribution. We do not award full tuition; families receiving assistance typically provide at least 65%. To assist as many students as possible, we ask families to contribute as much as they can reasonably afford.*

Of the **biweekly tuition**, our family can contribute \$ \_\_\_\_\_/biweekly

My family requests a financial aid award of \$ \_\_\_\_\_/biweekly

**Step 3: Attach Income Verification** (Required: your application cannot be processed without it)

Please attach a copy of the first page of your most recent federal income tax return. (Do not include schedules, worksheets, or state returns.)

*If a tax return is not available, you may include copies of W-2 forms, end-of-year pay stubs, or letters detailing Social Security benefits, unemployment compensation, child support, or other income. If your current income is not reflected on your documents, please explain in writing how your income has changed.*

**BEFORE SENDING YOUR DOCUMENTS, you MUST remove all Social Security numbers, bank account numbers, and other protected information.**

**Step 4: Additional Information Regarding Financial Need**

Please help us understand your family/household's financial situation. Are there special circumstances you would like us to consider? You may include information regarding medical expenses, school or college costs, childcare expenses, eldercare expenses, child support payments, emergency expenses, unemployment, etc. Attach additional pages if necessary.

**Step 5: Anticipated Benefits of Attending The Hundred Acre School**

Please share how you hope your student will benefit from attending our school. Attach additional pages if necessary.

**Signature Required:** I certify that, to the best of my knowledge, the information I have provided on this application is truthful, accurate, and complete. I understand that if the information I have provided is untrue, my financial assistance award may be revoked.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_